



# Edenvale High School

## Subject Change Request Form

- ❖ *Subject changes may only be completed once confirmation has been received from both the affected teacher and the HOD of the new subject.*
- ❖ *Please ensure you have read and agreed to Edenvale High School's conditions for subject change.*
- ❖ *Ensure you have a motivational letter attached to this subject change request form (signed/contact details provided by your parents/guardian) when getting respective teacher's/HOD's approval signatures.*

I, \_\_\_\_\_

In Grade \_\_\_\_\_ and in Class \_\_\_\_\_ have requested a subject change.

Subject I wish to change FROM: \_\_\_\_\_

Teacher's approval (signature): \_\_\_\_\_

Subject I wish to change TO: \_\_\_\_\_

HOD's approval (signature): \_\_\_\_\_

SUBJECT CHANGE REQUEST: ACCEPTED/DENIED Mr Pratten/Mr Klaassen: \_\_\_\_\_

\*After completion of Subject Change Request Form hand in personally to A1-8 (Mr Klaassen) or pigeonhole 37 in the staffroom for final processing.